

## **West Heights United Methodist Church Scholarship Application Terms & Conditions**

### **1. Eligibility:**

- a. Be a member of West Heights UMC for at least one year. This committee may make exceptions to this criteria based on Staff/ or Pastoral transitions/appointments.
- b. Be accepted or enrolled in an accredited institution of higher education, including career and technical education, or a graduate level program.
- c. Complete the scholarship application by the set deadline, including providing all required documentation.
- d. For renewal applications, maintain a minimum 2.0 cumulative GPA requirement.
- e. Active participant in ministries of West Heights UMC, another United Methodist Church, or campus ministries within the last 12 months.

### **2. Application Process:**

- a. Submission of application form with all required documentation that may be requested.
- b. May require a personal statement or essay about faith and calling.
- c. Check the box indicating agreement to abide by this agreement.

### **3. Funding Usage & Distribution:**

- a. If awarded, scholarship funds are distributed by the West Heights UMC directly to the educational institution, typically half of the awarded scholarship amount at the beginning of the first semester, and the other half at the beginning of the second semester.
- b. Scholarships may be awarded to full-time or part-time students, based upon the number of credit hours for which they are enrolled.
- c. If a student's enrollment status changes from full-time to part time, West Heights Scholarship Committee reserves the right to adjust the awarded scholarship amount.
- d. Once funds are deposited by the educational institution, it is the responsibility of the educational institution and scholarship recipient on how funds are utilized in accordance with the educational institutions stated scholarship policy.

### **4. Reporting and Verification:**

- a. West Heights UMC Scholarship Committee reserves the right to contact scholarship recipients and/or educational institutions for periodic updates on academic progress.
- b. West Heights UMC Scholarship Committee reserves the right to request proof of enrollment and tuition costs.

This document was adopted by the West Heights United Methodist Church Scholarship Committee on 2/11/2025. This document was adopted by the West Heights United Methodist Church Council on February 17, 2025.